

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Meeting Minutes

March 22, 2019

Press Box 3

9:00-10:00 am

MEMBERS

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services **Not Present**
- James Zavas, Controller
- Alan Price, Dean Educational Programs / ALA **Not Present**
- Nicole Hubert, Student Finance Manager / ALA **Not Present**
- Liz Auchincloss, Technology Services Specialist / CSEA
- Mike Gonella, Instructor and Chair **Not Present**
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator / CSEA
- Student Representative **Not Present**
- Student Representative **Not Present**
- Cesar Perfecto, Assistant Controller (non voting) **Not Present**
- Lisa Saunders, Accountant (non voting)
- Brian Moreno, Administrative Assistant IIIC (minutes) (non voting)

AGENDA

9am

1. Review and approve
 - a. Minutes from [Meeting on March 8, 2019](#)
2. Urgent Budget Requests
 - a. Jana Garnett - Restore Lottery Funding \$17,000
Have always had lottery funding. Quite a bit of this would be instructional. This amount shouldn't affect lottery fund much.
 - b. Lyndsay Maas - Misc Expenses
 - i. \$1,000 for Equipment in VP Business Services Office
One-time cost. Approved
 - ii. \$1,900 for additional Contract costs in Security.
Updated amount will be brought forward. Contract came in higher this year than last. Approved

3. Budget Timeline

Will be going to the next CPC meeting (4/2). Revenue assumptions will be mailed out as well as expenditure assumptions. Revenue budget to BRAC members over next week.

4. Housekeeping Items

a. Departmental Budget Review Sessions begin April- May

i. [Schedule](#)

Schedule tentative. Some changes may need to be made.